



A Mobilization

Information and Resources

Guide

SECTION I — SITE MAP

DOCUMENTS (Section 2)

Presidential Documents

[Presidential Proclamation 7463 of September 14, 2001](#)

Declaration of National Emergency by Reason of Certain Terrorist Attacks

[Executive Order 13223 of September 14, 2001](#)

Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation

[Executive Order 13253 of January 16, 2002](#)

Amendment to Ordering the Ready Reserve of the Armed Forces To Active Duty and Delegating Authorities to the Secretary of Defense and the Secretary of Transportation

[Executive Order 13239 of December 12, 2001](#)

Designation of Afghanistan and the Airspace Above as a Combat Zone

[Executive Order 13289 of March 12, 2003](#)

Establishing the Global War on Terrorism Medals

[Executive Order 13293 of March 28, 2003](#)

Establishing rules for the award of the National Defense Service Medal to Reserve Component Members

Secretary of Defense/Deputy Secretary of Defense Memoranda

September 14, 2001

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12302, and 12305

September 15, 2001 — Authorities related to the Ready Reserve of the Coast Guard

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 14, United States Code, Section 331, 359, and 367

September 19, 2001 — Suspended restrictions on E-8 and E-9 grade ceilings

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012

September 28, 2001 — Increased Air Force Ceiling

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012

October 8, 2001

Suspension of Requirement of Statutory Requirement for Personnel Tempo (PERSTEMPO) Management

October 13, 2001 — Increased Army, Navy and Air Force Ceilings

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012

November 9, 2001 — Increased Air Force Ceiling

Partial Mobilization (World Trade Center and Pentagon Attacks) and Redelelegation of Authority Under Title 10, United States Code, Section 123, 123a, 527, 12006, 12305, 12011, and 12012

PERSONNEL POLICY (Section 3)

Under Secretary of Defense for Personnel and Readiness Memoranda

Personnel and Pay Policy Guidance memo of September 20, 2001

Mobilization/Demobilization Personnel and Pay Policy for Reserve Component Members Ordered to Active Duty in Response to the World Trade Center and Pentagon Attacks

Personnel and Pay Policy Guidance Revision memo of October 30, 2001

Change – Mobilization/Demobilization Personnel and Pay Policy for Reserve Component Members Ordered to Active Duty in Response to the World Trade Center and Pentagon Attacks

Personnel and Pay Policy Addendum memo of July 19, 2002

Provides additional guidance for proactively managing Reserve Component Members identified for mobilization and demobilization

Office of the Assistant Secretary of Defense for Reserve Affairs Memoranda

USERRA Limit Exemption memo of September 20, 2001

Reemployment Protections for Activated Reserve Component Members

Employer Database memo of November 6, 2001

Capturing Data on Employers of Guard and Reserve Members

Family Health Care memo of November 7, 2001

TRICARE Reserve Family Demonstration Project

Military Leave Eligibility memo of November 9, 2001

Rights and Benefits of Federal Civilian Employees Called to Active Duty

Transition Healthcare Benefit Notification Letter of July 18, 2002

Provides information about recent expansion of transitional healthcare benefits for RC members who served in support of a contingency operation and their eligible family members

Office of Personnel Management

OPM Compensation Policy Memorandum of September 14, 2001

Rights and Benefits of Reservists Called to Active Duty

Attachment 1

Attachment 2

Personnel policy — Frequently Asked Questions (FAQ)

[Volunteer Strategy](#)

[Volunteers](#)

- Military Status – with or without pay
- Civic and Private Organization

Medals/Awards

[Armed Forces Reserve Medal](#)

- **[Armed Forces Reserve Medal](#)** — Frequently Asked Questions (FAQ)

[National Defense Service Medal](#) — New eligibility rules for Guard and Reserve members

Global War on Terrorism Medals — Two new medals

- **[Executive Order](#)**
- **[News release](#)**
- **[Global War on Terrorism Service Medal](#)**
- **[Global War on Terrorism Expeditionary Medal](#)**

Employer Information — [Register Your Employer](#): Guard and Reserve Employer Data

Key Employees — Screening the Ready Reserve

- **[DoD Directive 1200.7](#)** – *Screening the Ready Reserve*
- **[Mobilization Delays and Exemptions](#)**

PAY AND BENEFITS (Section 4)

Pay and Benefits

- Basic pay
- Special and Incentive Pays
- Medical and Dental Care
- Commissary, Exchange, MWR
- Life Insurance
- Leave
- Reemployment Rights
- Soldiers' and Sailors' Civil Relief Act

Military Compensation — Pay and Allowances, Retirement, Benefits, Tax Advantage, SBP, and TSP

Pay Table — including BAS and Special and Incentive Pays

Allowances:

- BAH / BAH II
- CONUS COLA
- Overseas COLA
- Overseas Housing Allowance
- Dislocation Allowance

SGLI for Service Members and Families

- **Life Insurance Programs**
- **SGLI**
- **SGLI Family Coverage**
- **SGLI Handbook**

Federal Employees' Group Life Insurance and Service in a Combat Zone

Thrift Savings Plan — Military Participation in TSP

- **TSP Benefits Booklet**
- **TSP Election Form**
- **TSP for Uniformed Services — Frequently Asked Questions (FAQ)**

Military Leave for Federal Civilian Employees

- **Military Leave — FAQ**

Tax Consequences on Per Diem

- **Issue Paper**
- Letter from the **Department of Treasury**
- **IRS Publication 463, *Travel, Entertainment, Gift, and Car Expenses***
- **Section 134 of title 26, United States Code—The Internal Revenue Code**

VA Benefits for Guard and Reserve Members

VA Benefits for Surviving Spouse

Free Mail

HEALTH CARE / MEDICAL READINESS (Section 5)

[TRICARE Prime and TRICARE Prime Remote](#) — **NEW** Eligibility Rules for Families of Guard and Reserve Members

[News release](#) on TRICARE Prime and TRICARE Prime Remote for RC Families

[TRICARE](#) — Everything you would like to know

[TRICARE Handbook](#)

[TRICARE Benefits](#)

- [TRICARE Standard](#)
- [TRICARE Extra](#)
- [TRICARE Prime](#)
- TRICARE Prime Remote (TPR)
 - ↳ TPR for [National Guard and Reserve members](#) on active duty
 - ↳ TPR for [families of National Guard and Reserve members](#) on active duty
 - ↳ [TPR Eligibility](#)

RC Medical [Benefits at a Glance](#)

RC Medical [Benefits Brochure](#)

TRICARE Demonstration Projects:

- Families of Reservists called to duty as a result of the September 11th terrorist attacks
 - ↳ [Approval memorandum](#)
 - ↳ Family demonstration project [Fact Sheet](#)

Medical benefits – Frequently Asked Questions (FAQ)

- TRICARE [General Information](#) — FAQ
- TRICARE [Extra and Standard](#) — FAQ
- TRICARE [Prime](#) — FAQ
- TRICARE [Prime Remote](#) — FAQ

Healthcare Options for Federal Civilian Employees—Federal Employee Health Benefit (FEHB)

- DoD to Pay FEHB Premiums for DoD Federal Civilian Employees Called to Active Duty in Support of a Contingency Operation
 - ↳ [Civilian Personnel Policy](#) Memorandum of May 17, 2002
 - ↳ [Washington Headquarters Services](#) Memorandum of June 3, 2002

TRICARE Dental Program (TDP)

- [TDP Information](#)
- [United Concordia](#) — TDP Contractor
- [TDP Benefits Booklet](#)
- [Find a Dentist](#)
- [Dental benefits](#) — FAQ

Incapacitation and Disability — FAQ

Medical readiness — FAQ

DEERS Enrollment — the key to healthcare access

- [DEERS enrollment](#) — FAQ

Pre Deployment Health Assessment

- [DD Form 2795](#) — Pre Deployment Health Assessment

Post Deployment Health Assessment

- [DD Form 2796](#) — Post Deployment Health Assessment
- [DD Form 2697](#) — Report of Medical Assessment

Post Deployment Healthcare

Transition Health Care

- Transition Healthcare — [Statutory Authority for Members](#)
- Transition Healthcare — [Demonstration Project for Dependents](#)
- Transition Healthcare — [Letter to Members and Benefits Guide](#)
- Transition Healthcare — [Eligibility and Benefits Guide](#)

VA Healthcare of Combat Veterans

- [VA Directive](#)
- [News Release](#)
- [Combat Vet Information](#)
- [Frequently Asked Questions](#) and Answers

VA Study of War-Related Illnesses

Certificate of Creditable Coverage for healthcare

A certificate that your insurance company may require when you request reinstatement under your employer-sponsored or personal health insurance policy.

Homecoming—Assistance to ease the transition

- [Coping](#) with the stress of homecoming
- [Resilience](#) in time of war
- Tips for parents of [pre-school children](#)
- Tips for parents of [elementary school children](#)
- Tips for parents of [middle school children](#)
- Tips for parents of [teenagers](#)
- Resilience for [teens](#)
- Homecoming: [Resilience after wartime](#)

Warning Signs of Violence—Helping youth identify and cope with violence

REEMPLOYMENT AND STUDENTS (Section 6)

Reemployment Rights

Uniformed Services Employment and Reemployment Rights Act (USERRA)

- [The Law](#)
- [Employment Law Guide](#) for Uniformed Service Members
- [Department of Labor](#) Job Rights for Reservists — Fact Sheet
- [Employee Benefits](#) — Pension and Healthcare Coverage
- [Fact Sheet and Frequently Asked Questions](#) for Employers and Employees
- [Tips for Employees and Commanders](#)
- [Tips for Employers](#)
- [NCESGR Ombudsman Services and the Law](#)
- [Non-Technical Resource Guide to USERRA](#) from the Department of Labor
- Answers to [Employee and Employer Issues](#)
- [Army Legal Services](#) — Click on “Reserve Components”
- [Frequently Asked Questions](#)
- Army [Legal Services](#) also answers questions
 - Just click on “Reserve Components” then USERRA FAQs

Assistance for Student-Reservists

- Information for [student-reservists](#)
- Assistance available through the [Servicemembers Opportunity Colleges](#)
- Department of Education [Loan Relief for Military Personnel](#) Called to Active Duty
- Department of Education Letter to Colleagues on Treatment of Student Loans for [Mobilized Reservists](#)
- [American Council on Education letter](#)
- [American Association of State Colleges and Universities letter](#) to Colleagues

LEGAL AND FINANCIAL ASSISTANCE *(Section 7)*

Legal Services Information

- An Army site, but the information applies to all service members and their families.
- Once in the site, just click on any of the topics listed below to find a wealth of information.

- ▶ **Consumer & Contract Matters:**
- ▶ **Estate Planning:**
- ▶ **Family Law Matters:**
- ▶ **Housing & Real Estate:**
- ▶ **Immigration:**
- ▶ **Insurance:**
- ▶ **Landlord & Tenant:**
- ▶ **Military Matters:**
- ▶ **Money Matters:**
- ▶ **Reserve Components:**
- ▶ **Soldiers' & Sailors' Civil Relief Act:**
- ▶ **Tax:**
- ▶ **Veterans:**
- ▶ **Voting:**
- ▶ **Miscellaneous:**

Financial Aid

Assistance for Small Business Owners

- [Small Business Administration](#) (SBA) Disaster Assistance
- [Military Reservist Economic Injury Loans](#) from the SBA
- Senator Kerry's letter to [Small Business Owners](#)

Soldiers' and Sailors' Civil Relief Act (SSCRA)

- [SSCRA Provides Umbrella Protection](#)
- [SSCRA Provides Umbrella Protection – Update](#)
- [SSCRA Protections](#)
- [Army Legal Services](#) — Click on “Soldiers’ & Sailors’ Civil Relief Act”

School Lunch Program

FAMILY READINESS *(Section 8)*

Family Readiness Brochure

Help Guide to Guard & Reserve Family Readiness

Guide to Reserve Family Benefits

Family Support Toolkit

- [Budget & Financial Management](#)
- [Child care](#)
- [Communication](#)
- [Elder care](#)
- [Emergency Information Worksheet](#)
- [Estates Planning/Wills](#)
- [Family Readiness Checklist](#)
- [Family care plan](#)
- [Health Care/DEERS enrollment](#)
- [Important documents](#)
- [Legal Affairs](#)
- [Pay and Benefits](#)
- [Power of Attorney](#)
- [Pre-deployment Check List](#)
- [Soldiers' and Sailors' Civil Relief Act](#)

Support for the member and family — Frequently Asked Questions (FAQ)

Child Support

Homecoming—Assistance to ease the transition

- **Coping** with the stress of homecoming
- **Resilience** in time of war
- Tips for parents of **pre-school children**
- Tips for parents of **elementary school children**
- Tips for parents of **middle school children**
- Tips for parents of **teenagers**
- Resilience for **teens**
- Homecoming: **Resilience after wartime**

Warning Signs of Violence—Helping youth identify and cope with violence

DEMOBILIZATION — TRANSITION BENEFITS (Section 9)

Personnel Policy Guidance

Personnel and Pay [Policy Addendum](#) memo of July 19, 2002

Provides additional guidance for proactively managing Reserve Component Members identified for mobilization and demobilization

[Transition Healthcare](#) Benefit Notification Letter of July 18, 2002

Provides information about recent expansion of transitional healthcare benefits for RC members who served in support of a contingency operation and their eligible family members

Post Deployment Health Assessment

- [DD Form 2796](#) — Post Deployment Health Assessment
- [DD Form 2697](#) — Report of Medical Assessment

Post Deployment Healthcare

Transitional Health Care

- Transitional Healthcare — [Statutory Authority for Members](#)
- Transitional Healthcare — [Demonstration Project for Dependents](#)
- Transitional Healthcare — [Letter to Members and Benefits Guide](#)
- Transitional Healthcare — [Eligibility and Benefits Guide](#)

VA Healthcare of Combat Veterans

- [VA Directive](#)
- [News Release](#)
- [Combat Vet Information](#)
- [Frequently Asked Questions](#) and Answers

VA Benefits

- [VA Benefits](#) For Guard and Reserve Members
- VA Benefits [Brochure](#)
- [VA Benefits](#) for Surviving Spouse

[VA Study of War-Related Illnesses](#)

Certificate of Creditable Coverage for healthcare

A certificate that your insurance company may require when you request reinstatement under your employer-sponsored or personal health insurance policy.

Leave

Return to Civilian Employment

Reemployment Rights

Uniformed Services Employment and Reemployment Rights Act (USERRA)

- [USERRA Limit Exemption](#) memo of September 20, 2001
Reemployment Protections for Activated Reserve Component Members
- [The Law](#)
- [Employment Law Guide](#) for Uniformed Service Members
- [Department of Labor](#) Job Rights for Reservists — Fact Sheet
- [Employee Benefits](#) — Pension and Healthcare Coverage
- [Fact Sheet and Frequently Asked Questions](#) for Employers and Employees
- [Tips for Employees and Commanders](#)
- [Tips for Employers](#)
- [NCESGR Ombudsman Services and the Law](#)
- [Non-Technical Resource Guide to USERRA](#) from the Department of Labor
- Answers to [Employee and Employer Issues](#)

- [Army Legal Services](#) — Click on “Reserve Components”
- [Frequently Asked Questions](#)
- Army [Legal Services](#) also answers questions
 - Just click on “Reserve Components” then USERRA FAQs

Assistance for Small Business Owners

- [Small Business Administration](#) (SBA) Disaster Assistance
- [Military Reservist Economic Injury Loans](#) from the SBA
- Senator Kerry’s letter to [Small Business Owners](#)

Assistance for Student-Reservists

- Information for [student-reservists](#)
- Assistance available through the [Servicemembers Opportunity Colleges](#)
- Department of Education [Loan Relief for Military Personnel](#) Called to Active Duty
- Department of Education Letter to Colleagues on Treatment of Student Loans for [Mobilized Reservists](#)
- [American Council on Education letter](#)
- [American Association of State Colleges and Universities letter](#) to Colleagues

Unemployment Insurance

- [General Facts](#)
- About [Unemployment Insurance](#)
- Unemployment Compensation for [Service Members](#)
- Find Your [State](#)

Transition Assistance Program

- DoD Transition Assistance Program [Portal](#)
- Preseparation [Guide](#)

Homecoming—Assistance to ease the transition

- **Coping** with the stress of homecoming
- **Resilience** in time of war
- Tips for parents of **pre-school children**
- Tips for parents of **elementary school children**
- Tips for parents of **middle school children**
- Tips for parents of **teenagers**
- Resilience for **teens**
- Homecoming: **Resilience after wartime**

Warning Signs of Violence—Helping youth identify and cope with violence

USEFUL LINKS (Section 10)

[*Department of Defense*](#)

[*Military Services*](#)

[*Assistance from Service and Other Organizations*](#)

[*Reserve Components*](#)

[*Other Federal Government Links*](#)

[*Calculate Benefits*](#)

[*Reserve Associations*](#)